

Blessed Sacrament School

“Act justly, love tenderly, and walk humbly with God.” - Micah 6:8



Blessed Sacrament School Re-Opening Plans 2020-2021

This Reopening Plan has been updated to reflect the State of California's *COVID-19 Reopening In-Person Instruction Framework and Public Health Guidance for K-12 Schools in California, 2020-2021 School Year* issued on January 14, 2021.

https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Consolidated_Schools_Guidance.pdf

As required, the school has posted a COVID-19 Safety Plan (CSP) on the homepage of the school's website. The CSP includes the school's Cal/OSHA COVID-19 Prevention Program (CPP) and the COVID-19 School Guidance Checklist. The detailed plans describing how our school meets the requirements outlined in the CSP elements are found in this Reopening Plan.

Daily Morning Procedures

- Carline drop-off and pick-up will be required
- Those walking to school must utilize the pre-s/pre-k walk-in entrance gate.
- Daily required temperature check and clean mask must be properly worn prior to exiting the vehicle.
- Students will line-up by class adhering to social distancing.
- Teachers will escort students to designated handwashing areas prior to entering classrooms.
- Parents or guardians will not be permitted in the classrooms

Staff Health & Wellness

- All employees will receive CDC Healthy Schools Training for COVID-19
- Daily temperature check upon arrival
- If an employee has a temperature >100.4F, he or she will be expected to go home and a substitute teacher will be required

- To help prevent the spread of COVID-19 and reduce the potential risk of exposure to others, employees will be required to complete a self-screening which includes a temperature reading and answering a set of questions related to COVID-19 symptoms including cough, shortness of breath, difficulty breathing, chills, repeated shaking with chills, muscle pain, headache, sore throat, loss of taste or smell, diarrhea, or a measured temperature >100.4F, and if he/she has had close contact with a person diagnosed with COVID-19
- Faculty and staff will be required to wear a face covering throughout the day
- Students in grades K-8 will be required to wear a face covering. Students will wear a face covering when walking through common areas and in any room where physical distancing is not feasible. When physical distancing is feasible, face coverings will be highly recommended but not required.
- All employees must wash or sanitize hands upon arrival and throughout the day

Classroom Health & Safety

- Physical distancing will be adhered based on CDC and Diocesan guidelines.
- Distance teacher and other staff desks 6 feet away from student and other staff desks
- Distance student chairs at least 6 feet away from one another, except where 6 feet of distance is not possible after a good-faith effort has been made
 - If 6 feet of distance is not possible, optimize ventilation, use desk partitions, or arrange desks to minimize face-to-face contact
- Each student desk includes a desk shield
- Collaborative tables have been removed and individual student desks have been put in place to allow for distancing.
- There will be no community sharing of property or supplies.
- A plastic 6qt. container with lid will be required for student's personal supplies such as pencils, crayons, erasers, glue, scissors, etc.
- Ziplock bags with primary grade manipulatives will be provided to each student.
- When feasible, outdoor classroom instruction will be encouraged

- Physical education (PE) and intramural/interscholastic athletics will be limited to activities that do not involve physical contact with other students or equipment until advised otherwise by state/local public health officials.
- Parents or guardians will not be permitted in the classrooms

Health & Safety School-wide

- Daily temperature check system for all persons coming on campus
- Daily disinfecting using Diocesan approved products.
- Hand sanitizers will be available in all classrooms and offices
- The use of drinking fountains have been eliminated and converted into handwashing stations. Therefore, handwashing stations have been made available throughout the campus
- Indoor and outdoor social distancing will be required
- Staggered recess and lunch times
- Faculty/staff/parent/school visitors must wear a face covering when on campus
- **Students in all grade levels K-12 are required to wear face coverings at all times, while at school, unless exempted.**
- Students in grades K-8 will be required to wear a face covering. Students will wear a face covering when walking through common areas and in any room where physical distancing is not feasible. When physical distancing is feasible, face coverings will be highly recommended but not required.
- All staff must use face coverings in accordance with CDPH guidelines
 - CDPH recommends disposable 3-ply surgical masks, which are more effective than cloth face coverings
 - For staff, bandanas, gaiters and similar face coverings are no longer acceptable.
 - In limited situations where a face covering cannot be used for pedagogical or developmental reasons, a face shield with a drape can be used as long as the wearer maintains physical distance from others
- Lunch/snacks **MUST** be brought in disposable bags or containers. **NO LUNCH BOXES ALLOWED.** Any leftover food/drinks will be discarded immediately. Hot lunch may be offered via Choice Lunch and will be packaged individually for students.
- Students are encouraged to bring their own personal water containers

- Each grade-level will have a designated play area
- Due to staggered lunches, shared spaces such as communal spaces and break rooms will be accessed by a limited amount of individuals at a time
- Scheduled cleaning will be performed on all high traffic surface areas throughout the day
- Deep cleaning and disinfecting will be performed every night on all areas and all touched surfaces
- Environmentally safe products will be used

Health Screenings for Students and Staff

- Daily temperature check with no-touch thermometers upon arrival
- Faculty/staff and students will be instructed to stay home if they have symptoms consistent with COVID-19 or if they have had close contact with a person diagnosed with COVID-19.
- Children who start to feel ill or are experiencing symptoms of respiratory illness including a fever of >100.4F will be separated in an isolation area until parents arrive for pick-up.
- If a student is symptomatic while entering campus or during the school day:
 - Students who develop symptoms of illness while at school will be separated from others right away, he or she will be isolated in an area through which others do not pass. If more than one student is in an isolation area, physical distancing will be implemented.
 - Any students or staff exhibiting symptoms should be required to immediately wear a face covering and wait in an isolation area until they can be transported home or to a health care facility
 - Students will remain in isolation with continued supervision and care until picked up by an authorized adult

Independent Self Management Skills

- Parents are highly encouraged to practice/remind the following skills prior to the start of school: proper handwashing, nose blowing and proper disposal of tissues.
- Practice tying shoes independently, if this skill is not mastered, velcro shoes will be permitted.
- Practice opening and closing food bags/containers independently.
- Practice proper placement and removal of face covering.
- Avoid touching your face (keep your fingers out of your mouth, nose, and eyes).
- Practice covering nose and mouth at the same time while coughing and sneezing.

Identification and Tracing Contacts

- If a student or staff member is confirmed to have COVID-19, the school will immediately notify local health officials. These officials will help the administrator determine a course of action. The school will likely dismiss the exposed students and staff for 2-5 days. This initial short-term dismissal allows time for the local health officials to gain a better understanding of the COVID-19 situation impacting the school and for custodial staff to clean and disinfect the affected facilities. The school will work with the local health officials to determine appropriate next steps, including whether an extended dismissal duration is needed to stop or slow further the spread of COVID-19.
- If the case is present at school at the time the school is notified, the case must go home and be excluded from school for at least 10 days from symptom onset date or, if asymptomatic, 10 days from the date the specimen was collected for the positive test.
- Assist LHD in identifying close contacts of the case. Send a notice, developed in collaboration with the LHD, to parents and staff to inform them that a case of COVID-19 in a student or staff member has been reported and that the school will work with the LHD to notify exposed people.
- Arrange for cleaning and disinfection of the classroom and primary spaces where case spent significant time. This does not need to be done until students and staff in the area have left for the day.
- Implement online/distance learning for student cases if they are well enough to participate.

- An infected employee should consult with their health care provider immediately and follow the directives provided to them by their health care provider. The infected employee should follow CDC recommended steps, and not return to work until the criteria to discontinue home isolation are met, in consultation with healthcare providers and state and local health departments. Currently, the CDC's criteria for discontinuing home isolation require that the employee experience all of the following: (1) 3 days with no fever, (2) respiratory systems have improved (e.g. cough, shortness of breath), and (3) 10 days have passed since his/her symptoms first appeared.
- The school will review symptoms with employees and parents of students. Employees who have symptoms (i.e., fever, cough, or shortness of breath) should notify their supervisor and be sent home as soon as possible. Students who have symptoms should be kept home. Anyone who experiences these symptoms at school will be separated from well students and staff until the sick person can be sent home.
- Employees and students with an underlying medical condition, and who are concerned, should consult their health care provider.

Required COVID-19 Reporting

- The school will notify the local health officer of any known case of COVID-19 among any student or employee who was present on a school campus.
- The school will utilize the Orange County Health Care Agency's *Investigation and Contact Tracing Processes and Guidance for OC Schools* (December 2020) to report all positive cases and close contacts.
- This information shall be reported to the local health officer by telephone within **twenty-four hours** from the time an individual within the local educational agency or private school is first made aware of a new case.
- The school liaison to the LHD is: Dr. Castillo, Principal

Cluster or Outbreak at School

When either a school or LHD is aware that an outbreak may be underway, the LHD should investigate, in collaboration with the school, to determine whether these cases had a common exposure at school (e.g., a common class or staff member, bus ride, or other common exposures outside of school). CDPH defines a school outbreak as 3 or more confirmed or probable cases of staff or students

occurring within a 14-day period who are epidemiologically linked in the school, are from different households and are not contacts of each other in any other investigation cases (e.g., transmission likely occurred in the school setting).

During the investigation, the school will:

- Notify parents/guardians and school staff of a cluster/outbreak investigation related to the school and encourage them to follow public health recommendations.
- Identify, as part of the CSP, one or more school staff member who can liaise with the LHD regarding the cluster/outbreak investigation by confirming which classes and stable groups included confirmed cases or symptomatic students and staff members, and if recent events or gatherings involved any cases or symptomatic persons.
- Identify absenteeism among those in affected classes or stable groups, and coordinate with the LHD to contact these absentees to screen for symptoms of COVID-19 if they were exposed to a case during the cases infectious period.
- Coordinate with the LHD to share a line list of cases and contacts with dates present at or absent from school.
- Arrange for cleaning and disinfection of classrooms or other areas where cases or symptomatic students or staff members spend significant time.
- Coordinate with the LHD on notifications to the school community, including specific notifications of stable groups or classrooms regarding their exclusion status and instructions.
- Coordinate with the LHD on whether and when the school should be closed and reopened.
- Notify the school community if the school is to be closed for 14 days due to widespread and/or ongoing transmission of SARS-CoV2 at the school or in the general community, and repeat recommendations for prevention and control measures (see sample notification #3 in Appendix 2).
- Implement online/distance teaching and learning during school closure.
- Arrange for cleaning and disinfection of entire school before reopening in the case of closure.

School Closure Determinations

Individual school closure, in which all students and staff are not on campus, is recommended based on the number of cases and stable groups impacted, which suggest that active in-school transmission is occurring. Closure should be done in consultation with the LHO. Situations that may indicate the need for school closure:

- Within a 14-day period, an outbreak has occurred in 25% or more stable groups in the school.
- Within a 14-day period, at least three outbreaks have occurred in the school AND more than 5% of the school population is infected.
- The LHO may also determine school closure is warranted for other reasons, including results from public health investigation or other local epidemiological data.

Length of closure: 14 days, or according to a decision made in consultation with the LHO.

Testing of Students and Staff

To ensure the safety of students and staff, surveillance testing will be implemented. The school will test periodically, as testing capacity permits and as practicable. When a student or staff exhibits COVID-19 symptoms, the student or staff member will be sent home and testing will be recommended. School employees and students who need testing should either go to their health care provider or a state-operated or other community testing site. The Department of Managed Health Care has filed an emergency regulation to require health plans to pay for COVID-19 testing for all essential workers, including school staff. In addition, tests are available at community testing sites throughout the state.

Triggers for Switching to Distance Learning

If a student or staff member is confirmed to have COVID-19, BSS will immediately notify local health officials. These officials will help determine a course of action for our school. BSS may likely dismiss students and staff for 2-5 days. This initial short-term dismissal allows time for the local health officials to gain a better understanding of the COVID-19 situation impacting the school and for custodial staff to clean and disinfect the affected facilities. We will work with the local health officials to determine appropriate next steps, including whether an extended dismissal duration is needed to stop or slow further spread of COVID-19.

Because BSS will be offering on-campus instruction and distance learning simultaneously, BSS will be able to transition to full distance learning when deemed necessary. BSS will then once again re-open for on-campus instruction once the classroom/campus has been thoroughly cleaned and disinfected and with the guidance/approval of the local health officials.

Travel Requirements

The State of California has updated its travel policy with the following provisions:

- Non-essential travel (for recreational purposes) should be limited to 120 miles from the person's home.
- Californians who travel outside the state or the country must quarantine for 10 days upon their return to California.
- Visitors to California from other states and countries must also quarantine for 10 days upon their entry into California.

With this in mind, please limit recreational travel to no more than 120 miles from your home. If you must travel outside of California or outside of the United States, you will need to quarantine for 10 days upon your return to California.

Staff Training and Family Education

The basic summary and highlights of the plan has been presented to the faculty/staff via email. Training on the specifics of the plan will occur during teacher in-service days prior to the start of the school year. Discussion of protocols, guidelines, and training will be the focus topic of conversation during their summer in-service.

The BSS protocols have also been shared and will continue to be shared with the entire school community via email as new developments occur. In addition, Back to School Night will take place prior to the start of the school year via Zoom. BSS staff will take the opportunity to share the guidelines and educate the parents on the specifics of the plans. The Health and Safety Plan is published on the website.

Communication & Updates

Blessed Sacrament School is committed to the spiritual, social emotional, and academic success of their students. As new information comes forth, BSS will continue to adapt as necessary for the health and safety of our students and

staff. Any revisions or additions to the guidelines will be communicated via email and updated on the website.

**The pandemic situation is fluid and the Health & Safety Plan may be revised and updated as needed.*

“The Lord keeps watch over you as you come and go, both now and forever.” PSALM 121:8

8/24/20